



Rothwell Landscape, Inc.

www.rothwelllandscape.com
1607 Fairlane • Manhattan, KS 66502
Manhattan 539-1799
Junction City 238-2647

Please check the appropriate box below to let us know if you are a current Horticulture Student attending K-State.

yes no

Application for Employment - 2017

PLEASE FILL OUT COMPLETELY

DATE _____

Below select the department you would like to work in - select all that apply:

Landscape Irrigation Maintenance Mowing Other _____

Name _____
(Please Print) Last First

Address _____
Street City State Zip Code

Phone number (____) _____ Email address _____

Are you currently employed? Yes No Are you legally eligible for employment in this country? Yes No

Have you previously filled out an application with us? Yes No Have you previously been employed with us? Yes No

Type of employment desired Full-Time Part-Time Desired pay range hourly _____

Have you been convicted of a crime in the last seven (7) years? Yes No

If yes, please explain _____
Conviction will not necessarily be a bar to employment, each instance and explanation will be considered in relation to the position for which you are applying.

Driver's License Number _____ Expiration Date _____ State _____

Have you had any moving violations while driving in the past three (3) years? (Example: speeding tickets, accidents) * Yes No

If yes, please explain _____

Educational Background

Name and Location	Years Completed	Did you Graduate?	Course of Study
High School			
College			
Other			

Work Schedule: Fill in the days and times you ARE able to work (please specify a.m. or p.m.)

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
_____ - _____	_____ - _____	_____ - _____	_____ - _____	_____ - _____	_____ - _____	_____ - _____



Rothwell Landscape, Inc.

www.rothwelllandscape.com
1607 Fairlane • Manhattan, KS 66502
Manhattan 539-1799
Junction City 238-2647

Application for Employment – 2017

Employment History

Please provide the following information for your past three (3) employers, assignments or volunteer activities, beginning with the most recent.

From	To	Employer	Telephone ()
Job Title		Address	
Reason for leaving		Hourly rate / salary	Starting \$_____ Final \$_____
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	

From	To	Employer	Telephone ()
Job Title		Address	
Reason for leaving		Hourly rate / salary	Starting \$_____ Final \$_____
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	

From	To	Employer	Telephone ()
Job Title		Address	
Reason for leaving		Hourly rate / salary	Starting \$_____ Final \$_____
Immediate Supervisor and Title		Summarize the nature of work performed and job responsibilities	

Additional Skills and Qualifications _____

Driving Experience: List previous professional driving experience _____



Rothwell Landscape, Inc.

www.rothwelllandscape.com
1607 Fairlane • Manhattan, KS 66502
Manhattan 539-1799
Junction City 238-2647

Application for Employment - 2017

Are you over 18 years old? Yes No

The position requires you to be able to lift heavy objects (up to 80 lbs.) repeatedly throughout the day. Are you capable of doing this?

Yes No

Do you have any previous injuries that would interfere with these types of tasks?

Yes No

If yes, please explain. _____

Do you have a valid driver's license?

Yes No

The work day will begin between 7:00 and 8:00AM each day and will end anywhere between 4:00 and 7:00PM. Will this be okay?

Yes No

Can you be on time each day and be dependable to work the full term that each day requires?

Yes No

Do you have any obligations that would require you to be gone all or part of any day within the next 30 days?

Yes No

If yes, please explain. _____

The position requires you to work outside in the elements (hot and cold weather, light rain, etc.) Will this be okay?

Yes No

If offered a job what is your available starting date? _____

How did you hear about an employment opportunity at Rothwell Landscape, Inc.?

____ Craigslit Help Wanted ____ Newspaper Help Wanted ____ Rothwell Landscape, Inc. marquee sign ____ Other

If other, please specify _____



Rothwell Landscape, Inc.

www.rothwelllandscape.com
1607 Fairlane • Manhattan, KS 66502
Manhattan 539-1799
Junction City 238-2647

Application for Employment – 2017

Because we are concerned for your welfare and safety, we ask that you read the following safety rules. If you are hired, you must obey them.

- Wear substantial footwear and pants to protect you from debris.
- Bring leather gloves with you each day and wear them as needed.
- Certain jobs require hard hats. We will provide them, but you must wear them.
- Observe our No Tobacco policy at all times.
- Observe all other safety related signs.
- First aid kits are located in each truck and office. If you or a coworker is injured on the job, seek medical aid as needed immediately.

The following rules also apply:

- Please be considerate of our customers. They provide your wages.
- Your supervisors are trained to lead you. Your cooperation with them will be returned to you.
- Fill out all company records with extreme care and neatness.
- We do all of our work with a great deal of pride. Will you share in that pride of workmanship with us?

If employment is offered you will have to provide a copy of your MVR report. You can get a copy at the main Driver’s License station (8200 Southport Rd, Manhattan, KS 66502), the Riley County Treasurer’s office (5th & Humboldt, Manhattan, KS 66502), the Junction City Courthouse Annex (8th and Franklin, Junction City, KS 66441), or visit www.ks.revenue.org. There is a small fee to obtain the MVR report.

I understand that if I am employed, any misrepresentation or material omission made by me on the application will be sufficient cause for cancellation of this application or immediate discharge from the employer’s service, whenever it is discovered.

I give the employer the right to contact and obtain information from all references, employers, educational institutions, and to otherwise verify the accuracy of the information contained in the application. I hereby release from liability the employer and its representatives for seeking, gathering, and using such information and all other persons, corporations or organizations for furnishing such information.

The employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or excusing any application from consideration for employment on a basis prohibited by local, state, or federal law.

This application is current for only 60 days, at the conclusion of this time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary to fill out a new application.

If I am hired the employer reserves the same right to terminate my employment at any time, with or without cause and without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no representative of the employer, other than an authorized officer, has the authority to make any assurances to the contrary. I further understand that any such assurances must be in writing and signed by an authorized officer.

I understand it is this company’s policy not to refuse to hire a qualified individual with a disability because of that person’s need for a reasonable accommodation as required by A.D.A.

I also understand that if I am hired, I will be required to provide proof of identity and legal work authorization.

I have read and fully understand the foregoing and seek employment under these conditions.

Signature of Applicant

_____/_____/_____
Date